

**EUDORA COMMUNITY LIBRARY  
BOARD MEETING  
Tuesday, December 16, 2025**

**Board Members Present:** Kenney Massey, Tim Pringle, Mike Keltner, Eric Magette and Amy Jankowski

**Others Present:** Carol Wolford, John Cullen and Cuyler Scott

Kenny Massey called the meeting to order at 6:30 p.m.

**Regular Meeting:**

The minutes of the November 16, 2025 meeting was discussed. A motion was made to approve the minutes by Mike Keltner and seconded by Eric Magette. The motion passed unanimously. The November Financial Report was discussed. During this discussion, Amy Jankowski noted that the expenses were on tract with the budget. A motion to approve the Financial Report was made by Amy Jankowski and seconded by Tim Pringle. The motion was approved unanimously. The disbursements were discussed and a motion to approve the disbursements was made by Eric Magette and seconded by Mike Keltner. The motion passed unanimously. A Director's report was not provided and discussion of the Directors report will be tabled to the next meeting.

**Public Comments:** None

**New Business:**

**Baldwin Library Visit:** Mike Keltner and Carol Wolford visited the Baldwin Library. They advised that the executive director of the Baldwin library was very accommodating. They were advised that the library was originally in the building in 1995 and it was remodeled in 2016. They toured the local history room, and the large multipurpose activity room. The circulation desk was centrally located. The storage space was well organized. It had substantial natural lighting. They noted that the restrooms were large and the staff had access to a refrigerator and sink. They were advised that the library rents out the multipurpose room for \$50.00 per four hours, and that an overhead projector was available. They also noted that the library needed more space.

Amy Jankowski noted that she visited the Sioux Falls, South Dakota library and it had lots of color and was bright and open.

**End-of-Year Budget Review and Capital Improvement Transfer:** The extra funds from the Foundation total \$16932.08. These funds need to be transferred from the library's capital improvement account to the capital campaign checking account. The library can transfer up to 10% of its budget into a capital improvement account. Amy Jankowski moved to transfer \$16,932.08 from the Capital improvement account to the Capital campaign checking account and transfer \$38,667.00 from the library's operating account to the Capital improvement account. Kenny Massey seconded the motion. The motion passed unanimously.

**2024 Audit:** The library was contacted by the auditors asking if the library needed an audit of its 2024 records. After discussing the matter this matter was tabled until the library received more information from the auditors.

**736 Main Street update:** Kenny Massey and Amy Jankowski met with a Studio One representative. He indicated he would have a proposal for renovations within three weeks. He discussed the firewall, beams, corner bricks, carpet, and possibly removing the ceiling tiles. He also indicated a hazardous material inspection should be performed. He indicated he would meet with the library staff to obtain their opinions and recommendations. The use of a steering committee was suggested.

The donor recognition event occurred on Friday December 12, 2025. Approximately 60 people attended and had positive comments and great suggestions on building usage.

Kenny Massey met with a representative of the Eudora Times who was requesting permission to use the building for two (2) hours in March to display a photo collage. It was discussed that for insurance coverage purposes such an event had to be library sponsored.

**Communication with the City of Eudora:** Eric Magette had discussions with the City of Eudora representatives, Tim Bruce and Zack Daniels, regarding appointment vs election of library directors. The City insisted the Library take the lead with the Kansas legislature to have the library directors elected. Board members have been in communication with elected officials regarding this change.

**Old Business:**

**Tax Exemption for 736 Main St, Eudora, Kansas:** The tax exemption form has been filed and sent to the State of Kansas. Approval may take several months

**Record Retention Process:** Carol Wolford has provided the board with the library's record retention policy.

**Eudora Township Board Appointment:** Amy Jankowski will be meeting with the Township board on Tuesday, January 2, 2026 at 6:00 p.m. Kenny Massey also plans to attend. She plans to discuss her role on the library board and why she should be reappointed.

**Next Board Meeting:** The next board meeting will January 20, 2026, at 6:30 p.m.

Meeting adjourned at 7:15 p.m.

1/10/2026  
Date

[Signature]  
Board Member